

London Borough of Harrow

KEY DECISION SCHEDULE (NOVEMBER 2012 - JANUARY 2013)

MONTH: November

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted
NOVEMBER 2012						
Climate Change Strategy - Review of Progress 2011/12 and Revised Draft Strategy and Action Plan	<ol style="list-style-type: none"> 1. Note the progress review on the current climate change strategy 2. Note the progress made in reducing emission in 2011/12 (as reported under CRC and GHG) 3. Note the progress of the RE:FIT programme 4. Agree to sign the Climate Local Declaration 5. Note the proposed draft of the revised 	Cabinet	22 November 2012	<p>Councillor Phillip O'Dell</p> <p>Caroline Bruce, Corporate Director of Environment and Enterprise andrew.baker@harrow.gov.uk Tel: 020 8424 1779</p>	Open	<p>Agenda Report and any appendices: Progress Review (Sept 2012), Warmer Homes - Healthy People - summary report, Climate Local Declaration, Draft Climate Change Strategy 2013, CRC and CHG emissions, summary of RE:FIT programme 2012/13; summary of home insulation programmes; insulation standards in Harrow's homes, draft Delivering Warmer Homes Strategy</p>

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	Delivering Warmer Homes Strategy 6. Agree that the revised Strategies be subject to public consultation, with the results being reported back in March 2013					
Whitchurch Playing Fields	Approve officers recommended terms for the development and subsequent operation of a new sports and leisure facility	Cabinet	22 November 2012	Councillor Thaya Idaikkadar Andrew Trehern, Corporate Director, Place Shaping andrew.connell@harrow.gov.uk Tel: 020 8424 1259	Open	Agenda Report and any appendices
Changes to Council Tax	To vary the level of Council Tax	Cabinet	22 November 2012	Councillor Sachin Shah	Open	Agenda Report and any

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Discounts & Exemptions resulting from amendments to the Local Government Finance Act 1992	Discount and Exemptions from 100% to 0% and/or to reduce qualifying periods from 12 and 6 months to zero days and/or 28 days			Julie Alderson, Corporate Director of Resources fern.silverios@ harrow.gov.uk Tel: 020 8736 6818		appendices: Finance Bill 2011 and DCLG guidance papers
DECEMBER 2012						
Draft Revenue Budget and Medium Term Financial Strategy 2013/14 to 2016/17	Approval of Draft Budget and Medium Term Financial Strategy for consultation	Cabinet	13 December 2012	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources steve.tingle@ harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any appendices - Integrated Planning report to Cabinet - September 2012; Equalities Impact Assessment
Draft Capital Programme 2013/14 to 2016/17	Approval of Draft Capital programme for consultation	Cabinet	13 December 2012	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources	Open	Agenda Report and any appendices: Draft Capital Programme

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				steve.tingle@harrow.gov.uk Tel: 020 8420 9384		
Revenue and Capital Monitoring for Quarter 2 as at 30 September 2012	To note the forecast position and to approve any virements and capital programme changes as necessary	Cabinet	13 December 2012	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources steve.tingle@harrow.gov.uk Tel: 020 8420 9384	Open	Agenda Report and any appendices
Fees and Charges for Council Services	To approve the level of fees and charges for Council services in 2013/14	Cabinet	13 December 2012	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources ben.sellar-moore@harrow.gov.uk Tel: 020 8416 8218	Open	Agenda Report and any appendices: Appendices of charges

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Approval of Council Tax Support Scheme and to consider consultation feedback	To adopt a Council Tax reduction Scheme to commence 1 April 2013	Cabinet Council	13 December 2012 By 31 January 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any appendices: consultation feedback; PHD 001/12, Finance Bill
Calculation of Collection Fund Surplus/Deficit	To note the estimated surplus/deficit on the Collection Fund	Cabinet	13 December 2012	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources jennifer.hydari@harrow.gov.uk Tel: 020 8424 1393	Open	Agenda Report and any appendices
Renewal of the Council's Occupational Health Service Contract	To authorise officers to enter into a new contract	Cabinet	13 December 2012	Councillor Graham Henson Tom Whiting, Assistant Chief	Open but with Private/Exempt (Part II) appendices	Agenda Report and appendices: tender responses

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				Executive david.ward@harrow.gov.uk Tel: 020 8420 9484	By virtue of paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 in that it contains information relating to the financial and business affairs of the authority holding that information.	
Housing Changes Review: Approval of Tenancy Strategy and Tenancy Policy, draft Housing Strategy 2012-17, Homeless Strategy, Private Sector Housing Strategy, consultation draft Allocation Scheme, draft Housing	Approval of the documents	Cabinet	13 December 2012	Councillor Bob Currie Paul Najsarek, Corporate Director, Community Health and Wellbeing alison.pegg@harrow.gov.uk Tel: 020 8424 1933	Open	Agenda Report and any appendices: Housing Changes reports 15 Dec 2011 and 19 July 2012

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Business Plan and Asset Management Strategy						
Draft Garden Land Development - SPD	Approval of draft SPD for public consultation	Cabinet	13 December 2012	Councillor Phillip O'Dell Caroline Bruce, Corporate Director of Environment and Enterprise peter.barron@harrow.gov.uk Tel:020 8736 6086	Open	Agenda Report and appendices: Draft Garden Land Development SPD
Tree Maintenance Access Agreement and Contract	Authority to enter into an Access Agreement with Brent Council and Call-off contract for the provision of Arboricultural Services	Cabinet	13 December 2012	Councillor Phillip O'Dell Caroline Bruce, Corporate Director of Environment and Enterprise david.corby@harrow.gov.uk Tel: 020 8424 1758	Open but with Private/Exempt (Part II) appendix 2 By virtue of paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 in that it contains information	Agenda Report and any appendices: Appendix 1 - Tender Evaluation Sheet; Appendix 2 - Tender Bid Prices

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					relating to the financial and business affairs of the authority holding that information.	
JANUARY 2013						
Calculation of Council Tax Base for 2013/14	To approve the Council's Tax Base for 2013/14	Cabinet	17 January 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources fern.silverio@harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any appendices
Calculation of Business Rates Tax Base for 2013/14	To approve the Council's NDR Tax Base for 2013/14	Cabinet	17 January 2013	Councillor Sachin Shah Julie Alderson, Corporate Director of Resources fern.silverio@harrow.gov.uk	Open	Agenda Report and any appendices: Regulations and Statutory Instruments

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				Tel: 020 8736 6818		

HARROW COUNCIL CABINET 2012/13

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader Property and Major Contracts	Thaya Idaikkadar	13 Cambridge Road NORTH HARROW HA2 7LA	Home: (020) 8863 2372 Mobile: 07812 028741 Group Office: (020) 8424 1897	Email: thaya.idaikkadar@harrow.gov.uk
Business Transformation and Communications	Bill Stephenson	13 Cunningham Park HARROW HA1 4QW	Home: (020) 8427 0247 Group Office: (020) 8424 1897	Email: bill.stephenson@harrow.gov.uk
Adult Social Care, Health and Well-Being	Margaret Davine	6 Salisbury Road HARROW HA1 1NY	Home: (020) 8863 3675 Mobile: 07956 452725Group Office: (020) 8424 1897	Email: margaret.davine@harrow.gov.uk
Children, Schools and Families	Mitzi Green	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8420 9604 Group Office: (020) 8424 1897	Email: mitzi.green@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community and Cultural Services	David Perry	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Environment and Community Safety	Phillip O'Dell	64 Marlborough Hill HARROW HA1 1TY	Home: (020) 8861 0090 Group Office: (020) 8424 1897	Email: phillip.odell@harrow.gov.uk
Finance	Sachin Shah	19 Reverend Close HARROW HA2 8DP	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Bob Currie	The Group Office Room 102, PO Box 2 Civic Centre Station Road HARROW HA1 2UH	Home: (020) 8864 4934 Group Office: (020) 8424 1897	Email: bob.currie@harrow.gov.uk
Performance, Customer Services and Corporate Services	Graham Henson	360 Eastcote Lane HARROW HA2 9AJ	Home: (020) 8864 9990 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Planning and Regeneration	Keith Ferry	165 Headstone Lane HARROW HA2 6LX	Home: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk